



## Board of Directors Application Form

---

Thank you for your interest in serving as a member of the Board of Directors of Equality Jackson. Serving on the board is a rewarding experience and an opportunity for personal and professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the completed application to the Equality Jackson, Attn: Genevia Jensen, PO Box 12164, Jackson, TN 38308-0136 or by email to [equalityjacksontn+app@gmail.com](mailto:equalityjacksontn+app@gmail.com).

This application will be kept confidential and on file. Applications are used by the Board's Nominating Committee to identify and evaluate potential board candidates. All new directors are elected by a majority vote of current board members.

---

### BOARD MEMBER RESPONSIBILITIES

1. Serves a minimum of one (1) one-year term with option to reelection to three year terms after the first year. There is also a 3 month probationary period upon election.
2. Conduct business in an ethical way with unquestionable integrity.
3. Recuse yourself from any discussions/votes on matters that could be a conflict of interest.
4. Keep all organizational matters confidential and avoid all political campaigns in the name of the organization.
5. Attend a minimum of nine (9) board meetings each year, including the yearly meeting.
6. Attend as many organization events each month (includes board meetings, committee meetings, or organization events) as reasonably achievable. The Full Board of Directors meets monthly.
7. Makes a serious commitment to participate actively in organization committee work. Equality Jackson is a working board where each director may chair a committee.
8. Stays informed about committee matters, is prepared for meetings, and reviews and comments on minutes and reports. Read reports on finances, corporate programs, or management and other corporate documents.
9. Builds a collegial working relationship with other committee members that contributes to consensus.
10. Participate in the committee's annual evaluation and planning efforts.
11. Participate in required social applications for quick response between members.
12. Participates in the advancement of the strategic plan of the Organization.
13. Pay for or solicit for a \$250.00 yearly membership fee.
14. Direct all media inquiries to the Executive Director or party designated by the Board on the matter.
15. Promote the organization to your contacts and through social media.

## MISSION STATEMENT

Equality Jackson is founded on the love of others and exists to provide support and advocacy to the LGBTQ+ community and to provide a safe community or space as well as community outreach.

## VALUES STATEMENT

We lead with integrity, commitment, compassion, and a value for equality.

## VISION STATEMENT

To love and support the LGBTQ+ community.

### CANDIDATE INFORMATION

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Company \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Years with Present Company: \_\_\_\_\_

Number of Years Lived or Worked in Jackson Area: \_\_\_\_\_

Number of Active Years In Equality Jackson: \_\_\_\_\_

**Educational Background:**

---

---

---

---

**Work History:**

---

---

---

---

**Organization Participation:**

---

---

---

---

**Community Activities:**

---

---

---

---

**Other Memberships, Achievements, etc:**

---

---

---

---

## BOARD CANDIDATE QUESTIONNAIRE

Briefly describe why you would like to join our Board of Directors:

---

---

---

---

If selected, how do you feel you could contribute to the success of Equality Jackson?

---

---

---

---

Your current organizational affiliations (names of the organization and your role(s):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Which of your skills would you like to utilize on the Board? Check those that apply:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Board development   | <input type="checkbox"/> Financial management | <input type="checkbox"/> Training              |
| <input type="checkbox"/> Strategic planning  | <input type="checkbox"/> Fundraising          | <input type="checkbox"/> Marketing             |
| <input type="checkbox"/> Staffing / HR       | <input type="checkbox"/> Evaluation           | <input type="checkbox"/> Volunteer management  |
| <input type="checkbox"/> Program development | <input type="checkbox"/> Community networking | <input type="checkbox"/> Facilities management |

Other skill(s) of yours that you would like to utilize?

---

---

What would you like to get for yourself out of your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.?

---

---

---

---

Are you comfortable soliciting others for membership and funding? \_\_\_\_\_ If yes, describe any experience(s) in doing so:

---

---

---

---

If you join the Board, you agree that you can provide at least 5 hours a month in attendance to Board and Committee meetings, and that you do not have any conflict-of-interest in participating on the Board. By signing below, upon election to our board, you agree to all requirements in this application and you agree to follow our by-laws and guidelines, as well as will conduct business in the best interest of the organization.

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer to assist our organization in various ways that match your skills and interests?

- Yes                       No                       Perhaps